

Andover Town Hall  
**Special Meeting**  
February 20, 2018

A special meeting of the Andover Town Board was held Thursday, February 20, 2018 at the Town Hall. The meeting was called to order at 6:00 p.m.

**Present:**

Joseph Kent, Deputy Supervisor  
Wayne Grant, Councilman  
Heather Simon, Councilwoman  
Matthew Zengerle, Councilman  
Jim Frungillo, Highway Superintendent

The purpose of this special meeting was to approve a resolution to secure a consulting engineer firm to prepare design and inspections for BridgeNY in regards to the North Main Street bridge in the Village.

Highway Superintendent Jim Frungillo reviewed the process of the grant application through the Allegany County Highway Association and discussed potential savings to the town in terms of bridge replacement cost.

A motion was made by Heather Simon and seconded by Wayne Grant to obtain an engineering firm to prepare applications for BridgeNY grant.

**RESOLUTION 2018-3**

WHEREAS the Town of Andover desire to secure a consulting engineering firm to prepare 2 Bridge NY applications on behalf of the Town for the following location

**North Main Street Bridge -BN2215290**

with the option of issuing a supplemental agreement to the selected consulting engineering firm to provide follow-on design and construction inspection services should these projects be awarded funding under the BridgeNY program, and

WHEREAS the BridgeNY program is governed by the rules of the LDSA process established for federal-aid projects, and the Region 6 LDSA list of 15 firms shall be utilized to solicit proposals to provide the services described in the paragraph above, and

WHEREAS the solicitation for the consulting engineering firm must be a qualifications-based selection process pursuant to the LDSA rules, with negotiation of scope and fee occurring after selection of the preferred consulting engineering firm, and

RESOLVED that James Frungillo, Town Highway Superintendent, is authorized by the Town of Andover Board to lead the LDSA solicitation process to select a preferred consulting engineering firm from the Region 6 LDSA list of 15 firms to prepare BridgeNY applications on behalf of the Town with the option of providing follow-on design and construction inspection services, and further

Poll of Officers:

Supervisor Gus Weber, absent  
Deputy Supervisor, Joseph Kent, yes  
Wayne Grant, Councilman, yes  
Heather Simon, Councilwoman yes  
Matthew Zengerle, Councilman, yes

**4 Members approving, 0 Disapproving, 1 absent. Resolution Passed**

**RESOLUTION 2018-4**

CONTRACT / NEGOTIATE WITH CONSULTING FIRM

FURTHERMORE: A second motion was made by Wayne Grant and seconded Matthew Zengerle to allow Jim Frungillo to negotiate and enter into agreement with above said consulting firm.

RESOLVED that James Frungillo, Town Highway Superintendent, is authorized by the Town Andover Board to negotiate the scope and fee, and enter into a subsequent contract, with the preferred consulting engineering firm identified as a result of the qualifications-based selection process.

Poll of Officers:

Supervisor Gus Weber, absent

Deputy Supervisor, Joseph Kent, yes

Wayne Grant, Councilman, yes

Heather Simon, Councilwoman yes

Matthew Zengerle, Councilman, yes

**4 Members approving, 0 Disapproving, 1 absent. Resolution Passed**

A motion to adjourn was made by Heather Simon and seconded by Matthew Zengerle. All voted in favor. The meeting was adjourned at 6:23 p.m.